

Visual Connections Chicago

Thursday, May 5th, 2016

The Ivy Room at Tree Studios,
12 E. Ohio Street, Chicago, IL 60611



Shipping form

1. Label your boxes **clearly** with: **(This is absolutely essential!)**

Visual Connections May 5 / your company name / Space # your space number

2. Send your shipment to:

FF c/o GIO Express

1850 Greenleaf Ave.

Elk Grove Village, IL 60007

Attn: Kim Lant

Tel: 848-863-6100 / 631-676-2810

3. Ensure your shipment will arrive at the warehouse between **April 15th** and **April 29th** (inclusive) *or it will be returned.*

4. **Complete and send this form by Wednesday April 27th** to Deborah Free at:

Fax: +1 585-768-2941 *Email:* deborah@visualconnections.com

Shipping costs are \$40 per box.

If this shipping form is not received by April 27th, you will be charged \$80 per box.

Company name: _____

Contact name: _____

Phone number: _____

Email address: _____

Number of boxes shipped: _____ Sent on: _____ To arrive on: _____

Boxes shipped via: FedEx UPS DHL Post Office Other _____

Tracking numbers for boxes:

